

Workplace Safety

Got Cleaning Questions? We've Got Answers

Brought To You by Kimberly-Clark Professional | Mar 10, 2021

Maintaining clean surface areas at home and in your workplace are important for everyone's hygiene and well-being. The following are answers to some of the most frequently asked questions about hand and surface cleaning guidelines.

1. Why is maintaining a clean surface important?

Cleaning of visibly dirty surfaces followed by disinfection is a best practice recommended by the CDC for prevention of respiratory illnesses in community settings.

2. What is the difference between cleaning, disinfecting and sanitizing?

Cleaning removes germs, dirt, and impurities from surfaces or objects. Cleaning works by using soap (or detergent) and water to physically remove germs from surfaces. This process does not necessarily kill germs, but by removing them, it lowers their numbers and the risk of spreading infection.

Disinfecting kills germs on surfaces or objects. Disinfecting works by using chemicals to kill germs on surfaces or objects. This process does not necessarily clean dirty surfaces or remove germs, but by killing germs on a surface after cleaning, it can further lower the risk of spreading infection.

Sanitizing lowers the number of germs on surfaces or objects to a safe level, as judged by public health standards or requirements. This process works by either cleaning or disinfecting surfaces or objects to lower the risk of spreading infection.

View CDC tips for cleaning and disinfecting schools.

3. What are the recommendations for a good surface cleaning protocol?

The guidance from the CDC is to use a 2-step Clean and Disinfect process. Routinely clean and disinfect all frequently touched surfaces in the workplace, such as workstations, keyboards, telephones, handrails, and doorknobs.

- **Step 1** – clean the surface with a detergent or soap and water.
- **Step 2** – follow that by disinfecting the surface using EPA-registered household disinfectants. The CDC also recommends providing disposable wipes so that commonly used surfaces (for example, doorknobs, keyboards, remote controls, desks) can be wiped down by employees before each use.

For more information view *CDC guide for businesses and employees.*

4. What does the science say about how reusable cotton towels can bind and neutralize quaternary ammonium disinfectants?

Poorly disinfected surfaces may serve as fomites, increasing the risk of germ transfer to people. This study observed that some reusable cotton towels reduced the performance by up to 85% of three common surface quaternary ammonium (QAC) disinfectants. Conversely, synthetic microfiber towels did not alter the disinfectant performance. The conclusion of the study suggests that the use of cotton towels with QAC-based disinfectants should be reconsidered.

For more information *visit [American Journal of Infection Control](#)*.

5. What are the proper steps to sanitize hands?

Dispense one dose of hand sanitizer into cupped hand, covering all surfaces. Rub hands to palm. Right palm over left dorsum with interlaced fingers and vice versa. Palm to palm with fingers interlaced.

Backs of fingers to opposing palm with fingers interlocked. Rotational rubbing of left thumb clasped in right palm and vice versa. Rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa. Once dry, your hands are safe.

For more information view *[how-to guide from World Health Organization](#)*.

6. What are the steps for proper hand washing?

Wet hands with water. Apply enough soap to cover all hand surfaces. Rub hands palm to palm. Right palm over left dorsum with interlaced fingers and vice versa. Palm to palm with fingers interlaced. Backs of fingers to opposing palms with fingers interlocked.

Rotational rubbing of left thumb clasped in right palm and vice versa. Rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa. Rinse hands with water. Dry thoroughly with a single-use towel. Use towel to turn off faucet. Your hands are now safe.

For more information view *[World Health Organization hand washing guide](#)*.

7. Why should I use soap and water to wash my hands?

Germs can get onto your hands and items you touch throughout the day. When your hands may be dirty, it's best to wash them with soap and water to remove whatever germs and chemicals may be on them.

For more information *view [benefits of hand washing from CDC](#)*.

8. What if I do not have soap or water to wash my hands?

Washing hands with soap and water is the best way to get rid of germs in most situations. If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

Learn when and how to wash your hands.

Previously Featured on [Kimberly-Clark's blog](#).

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